

General information

- Conference venue** Geneva Palexpo Fondation ORGEXPO
P.O. Box 112
CH-1218 Grand-Saconnex/Geneva
Switzerland
Telephone: +41 (0)22 761 11 11
www.geneva-palexpo.ch
- Conference secretariat** During the conference the EORTC–NCI–AACR 2008 secretariat (Room 2 in Hall 2) can be reached at the following numbers:
Telephone: +41 (0)22 761 2100
Fax: +41 (0)22 761 2101
- Opening hours:
Monday–Thursday: 08.00–18.00
Friday: 08.00–15.00
- Accommodation** SYMPORG the local accommodation agency will operate an accommodation and tours desk at the entrance of the conference centre.
- Opening hours for the on-site accommodation desk:
Monday 20 October 2008: 08:00–18:00
Tuesday 21 October 2008: 08:00–18:00
Wednesday 22 October 2008: 08:00–18:00
Thursday 23 October 2008: 08:00–18:00
Friday 24 October 2008: 08:00–15:00
- For further details, please contact:
Symporg S.A.
Avenue Krieg 7
CH-1208 Geneva
Switzerland
Telephone: + 41 (0)22 761 2102
Fax: + 41 (0)22 761 2104
E-mail: staff2@symporg.ch
www.symporg.ch
- Badge** For security reasons, participants are requested to wear their badge at all times during the conference. Without a badge, the access to the Palexpo Congress Centre beyond the registration area, will not be possible.
- Delegates having lost their badge can obtain a new badge at the registration queries. A replacement fee of 50 EUR will be charged.

Catering

Participants can purchase food and beverages from the Brasserie in the Entry Hall on Level 0.

Free water dispensers are made available in the conference centre.

Coffee break

Registered delegates are entitled to free coffee breaks in Hall 2 at the following hours:

Tuesday 21 October:	14.45–15.15
Wednesday 22 October:	09.45–10.15 and 16.00–16.30
Thursday 23 October:	09.45–10.15 and 16.00–16.30
Friday 24 October:	09.45–10.15

Lunch

Delegates are invited to have a free lunch served in the catering area at the back of Hall 1 at the following hours:

Tuesday 21 October:	11.30–13.00 a welcome standing-lunch will be served in foyer Hall 2
Wednesday 22 October:	12.00–15.00
Thursday 23 October:	12.00–15.00
Friday 24 October:	12.00–14.00

All delegates must wear their badge to access the lunch area.

CD-ROMS

Abstracts on CD-rom have been produced electronically by Elsevier. Your personal copy can be found in the conference bag.

CME Accreditation and certificate of attendance

This event has been appraised and approved by the Accreditation Council of Oncology in Europe (ACOE). ACOE is a multidisciplinary body of full time specialists practicing in the field of oncology and all recognized for their experience in education and expertise in their field. ACOE accreditation acknowledges quality of the scientific programme and its educational value. The conference has been designated for a maximum of 19 hours of European external CME credits.

ACOE credits have been endorsed by the European Accreditation Council for Continuing Medical Education (EACCME), an institution of the European Union of Medical Specialists (UEMS). These credits are also recognized as Physician's Recognition Award (AMA PRA Category 1 credits) by the American Medical Association.

Delegates are kindly requested to complete the conference general evaluation form in return for a certificate.

For a period of six weeks after the conference, participants will be able to download their personalised "CME Certificate of Attendance", including the European CME credits gained through their participation, by visiting ECCO-the European CanCer Organisation's website: www.ecco-org.eu.

Participants must enter their unique barcode number indicated on the reverse side of their badges. In order to obtain the "CME Certificate of Attendance" the completion of an on-line evaluation form will be required. We thank you in advance and appreciate your feedback and comments to help us improve future editions of EORTC-NCI-AACR conferences.

Get Together Party

On behalf of the EORTC, NCI and AACR we invite you to join participants, friends and guests at the Attique Restaurant for what promises to be a truly memorable evening. Situated at the top of the World Meteorological Organisation building, the panoramic Attique offers tempting culinary delights within a relaxed and charming setting. To add the evening of the 23rd October to your collection of many take-home memories from EORTC–NCI–AACR 2008, purchase your ticket for € 85 from the Conference Secretariat.

Location:

Restaurant l'Attique l'Organisation Météorologique Mondiale

Avenue de la Paix 7bis

1202 Genève

The Attique restaurant is located in the World Meteorological Organisation building on the top floor.

How to get there:

- From Geneva-Palexpo: Take bus no. 5 (direction Hôpital) and get off at Place des Nations ("Nations" bus stop). [+/-10 min.]
- From the Railway station (Gare Cornavin): Take Tram no. 15 or no. 13 (direction Nations) and get off at Place des Nations ("Nations" tram stop). [+/-10 min.]
- At Place des Nations: Walk down Avenue de la Paix and follow the signs to the WMO building.

First aid

In case of emergency, dial number +41 (0)22 761 1318

Insurance

The organisers of EORTC–NCI–AACR 2008 symposium do not accept any liability for individual medical, travel or personal insurance and participants are strongly advised to take out their own personal insurance policies. The organisers of EORTC–NCI–AACR 2008 symposium disclaim all responsibility for loss due to theft or negligence.

**Internet zone/
WIFI access and
messages**

An Internet Zone is accessible at no cost during the conference; it is located in the conference area in Hall 2 (Level 1), and should open by Tuesday 12.30. Each Internet Zone provides you with the following services:

- Browse the internet
- Access to web based mail
- Access to the EORTC-NCI-AACR searchable scientific programme

Opening hours

Tuesday 21 October 2008: 14.30–18.30

Wednesday 22 October 2008: 9.30–16.30

Thursday 23 October 2008: 9.30–16.30

Friday 24 October 2008: 9.00–14.00

Delegates who have laptop computers or PDAs with wireless capabilities will be able to access the Internet in the conference area (Hall 2) free of charge.

The procedure to access WIFI in the conference centre is:

1. Activate your WIFI network on your laptop
2. Select network name (SSID) EORTC-NCI-AACR (web encryption must be disabled)

An electronic message centre is available to all registered participants. Participants can leave or collect messages through the Internet Zone Terminals. The name of the message addressee will be displayed on closed circuit plasma screens throughout the conference centre. Messages can be picked up by logging on to one of the terminals using your personal badge code number.

- Language** The official language of the conference is English. No simultaneous translation will be provided.
- Lost and found** All enquiries should be directed to the cloakroom located on Level 0. Participants are advised to mark their conference bag, abstract and programme book with their name. The organisers disclaim all responsibility for loss due to theft or negligence.
- Posters** Posters will be displayed in the exhibition area in Hall 1 (Level 1) on a rotating basis.
- Putting up your poster:*
Speakers with a poster presentation should put up their posters in the morning between 08.00–10.00 hours.
- Removing your poster:*
Since posters are displayed on a rotating basis, they will need to be removed the same day of the scheduled presentation.
Posters that are left by the author will be removed by the organiser and CANNOT be recuperated.
- Poster presentations:*
Poster presentations are scheduled during lunch break:
Wednesday 22 October: 12.00–14.15
Thursday 23 October: 12.00–14.30
Friday 24 October: 12.00–14.00
The presenting author is expected to stand next to his/her poster during the poster sessions.
- Powerpoint presentations** The Speaker Preview Room is located in Secretariat 1 on the ground level of the congress centre (level 0).
- Opening hours:*
Tuesday 21 October: 08:00–17:00
Wednesday 22 and Thursday 23 October: 07:00–18:00
Friday 24 October: 07:00–14:00
All speakers should go to the *Speaker Preview Room* and present their presentation at least 3 hours before their presentation starts.
Please note that a slide or laptop presentation is not allowed.
Staff will be available to assist speakers with changes or updates.
- Speaker Preview Room contact details:
Tel: +41 (0)22 761 3732

Press conferences

Press conferences will take place in Room F in Hall 2 on Wednesday 22 and Thursday 23 October between 12:15 and 13:00.

Press office contact details:

A comprehensive media programme is organised at EORTC–NCI–AACR. Enquiries about the media programme should be addressed to the press office, located in the conference area in Hall 2.

Emma Mason

Tel: +41 (0)22 761 2105

Fax: +41 (0)22 761 2106

Press office opening hours:

Tuesday 21 October: 09:00–19:00

Wednesday 22 and Thursday 23 October: 08:00–19:00

Friday 24 October: 08:00–17:00

N.B: Entry to the press office and press conferences is restricted to accredited media personnel only.

Public transport

All delegates staying at a hotel in Geneva can benefit from the Geneva Transport Card, with no additional cost. This personal and non-transferable pass is established upon the visitor's check-in in the hotel of his (her) choice, enabling its holder to use of the entire public transportation network without restriction (bus, train and boat) with validity for the entire duration of his (her) stay including the departure day.

For convenience, a city map is included in the conference bag. City maps are also available from the accommodation and tours desk in the registration area.

Registrations

The conference is open to registered participants. The official participant name badge is required for admission to all conference sessions.

Registration hours:

Monday 20 October: 08:00–18:00

Tuesday 21 October: 08:00–18:30

Wednesday 22 and Thursday 23 October: 07:00–18:00

Friday 24 October: 07:00–14:00

Contact details:

Telephone: +41 (0)22 761 2103

Fax: +41 (0)22 761 2104

Welcome reception

All participants are invited to the Welcome reception, organised in the exhibition area on Level 1 on Tuesday 21 October from 17:00 to 18:30